|  |  |  |  |
| --- | --- | --- | --- |
| **A Skill Intensive Training Program for HIV Rapid and Recency Testing Site Auditors**  **Date & Location: Virtual Training thru Microsoft Teams**  **Agenda** | | | |
| Start Time | **Activity No** | **Day 1** | **Facilitator** |
| 8:00C:\Users\chn7\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\13WNRYC7\MC900282456[1].wmf | PPT | Introduction to SPI-RRT training   * Group Introductions * Training Overview and Learning objectives * Review training agenda | Facilitator |
| 9:00 |  | Module 1. Quality Assurance for HIV Rapid and Recency Testing | Facilitator |
| 10:30 | **TEA/COFFEE BREAK** | | |
| 11:00C:\Users\chn7\Pictures\clip-art00201.jpg | Activity 1.3 -1.5 | Module 1. Quality Assurance for HIV Rapid Testing | Facilitator |
| 1:00 | **LUNCH** | | |
| 2:00C:\Users\chn7\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\13WNRYC7\MC900282456[1].wmf | PPT | Module 2. Introduction to site Audit | Facilitator |
| 2:30 C:\Users\chn7\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\13WNRYC7\MC900282456[1].wmf | Activity 2.1 (PPT) | Module 2. Introduction to site Audit -Professional ethics | Facilitator |
| 3:00 | **TEA/COFFEE BREAK** | | |
| 3:15 | PPT | Module 3. Introduction to SPI-RRT | Facilitator |
| 4:00 | Activity 3.1 | Module 3. Introduction to SPI-RRT Checklist  Demo by experienced auditors | Volunteers |
| 4:45MCj04338680000[1] |  | Module 3. Homework Assignment: Review SPI-RT checklist and Users’ Guide | Facilitator |
| 5:30 |  | **END OF DAY 1** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Start Time | | Activity No | Day 2 | All facilitators |
| 8:00C:\Users\chn7\Pictures\clip-art00201.jpg | | Activity 3.2 (Cont’d) | Module 3. Introduction to SPI-RRT Checklist  Review and Participant Role-play and Feedback (sections 1&2) | All facilitators | | |
| 9:15C:\Users\chn7\Pictures\clip-art00201.jpg | | Activity 3.2 (Cont’d) | Module 3. Introduction to SPI-RRT Checklist  Review and Participant Role-play and Feedback (Sections 3&4) | All facilitators | | |
| 10:30 | | **TEA/COFFEE BREAK** | | | | |
| 11:00 | | Activity 3.2 (Cont’d) | Module 3. Introduction to SPI-RT Checklist  Review and Participant Role-play and Feedback (Sections 5&7) | All facilitators | | |
| 1:00 | | **LUNCH** | | | | |
| 2:00C:\Users\chn7\Pictures\clip-art00201.jpg | | Activity 3.2 (Cont’d) | | Module 3. Introduction to SPI-RRT Checklist – Wrap up | All facilitators | |
| 3:00 | | **TEA/COFFEE BREAK** | | | | |
| 3:30C:\Users\chn7\Pictures\clip-art00201.jpg | | Activity 3.3 | Module 3. Introduction to SPI-RRT Checklist  Identify issues and Provide corrective actions | Facilitator | | |
| 4:30 | |  | Module 3. Introduction to SPI-RRT Checklist  Completing the Summation Report | Facilitator | | |
| 5:00MCj04338680000[1] | |  | Homework: Completing the Summation Report Scenarios |  | | |
| 5:30 | | **END OF DAY 2** | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| Start Time | Activity No | Day 3 | Facilitator |
| 8:00C:\Users\chn7\Pictures\clip-art00201.jpg | Activity 3.4 | Module 3. Introduction to SPI-RRT Checklist  Completing the Summation Report | All facilitators | |
| 10:00 | **TEA/COFFEE BREAK** | | | |
| 10:30 | Demo | Module 4. Introduction to site audit collection tool - Tablet application (ODK collect) – Facilitator led Demo | All facilitators | |
| 11:30C:\Users\chn7\Pictures\clip-art00201.jpg | Activity 4.1 | Module 4. Review of site audit collection tool –  Data Entry in Tablet application (ODK collect) |  | |
| 1:00 | **LUNCH** | | | |
| 2:00 C:\Users\chn7\Pictures\clip-art00201.jpg | Activity 4.1 (cont’d) | Module 4. Review of site audit collection tool –  Data Entry in Tablet application (ODK collect) |  | |
| 3:30 | **TEA/COFFEE BREAK** | | | |
| 4:00C:\Users\chn7\Pictures\clip-art00201.jpg | Activity 4.1 (cont’d) | Module 4. Review of site audit collection tool –  Data Entry in Tablet application (ODK collect) |  | |
| 5:00 |  | Prepare for the site audits   * Group assignment | Facilitator | |
| 5:30 | **END OF DAY 3** | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| Start Time | Activity No | Days 4 & 5 | Facilitator |
| 8:30 | Activity 5.1 | Module 5. Conduct a site audit  Summarize the audit findings  Prepare report back presentation | All facilitators | |
| 5:00 |  | **END OF DAYS 4&5** |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| Start Time | Activity No | Day 6 | Facilitator |
| 8:00 |  | Written Post-Assessment and Training evaluation |  | |
| 8:30C:\Users\chn7\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\13WNRYC7\MC900282456[1].wmf | Activity 5.2  PPT | Module 5. Conducting a site audit  Report back from site audits | All facilitators | |
| 10:30 | **TEA/COFFEE BREAK** | | | |
| 11:00C:\Users\chn7\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\13WNRYC7\MC900282456[1].wmf | Activity 5.2 (cont’d) PPT | Report back from site audits – Cont’d | All facilitators | |
| 1:00 | **LUNCH** | | | |
| 2:00 |  | Training summary  Closing Ceremony | Facilitator | |
| 3:00 |  | Audit feedback from facilitators | All facilitators | |
| 3:30 |  | **END OF DAY 6** |  | |